

LSKC Committee Meeting Minutes

Thurs 11th May 2023 7.30pm

The Grange Club

Present: - David Simpson, Elaine Martin, Ian Patterson, Clare Eadie, Neil Black, Melita Luxton, Roddy McDowell

Apologies: - Louisa Newby, Gerry Mulligan

1. Approval of Minutes

Everyone approved the minutes of 28th February 2023. David thanked the committee for the gift presented to him at the AGM.

Items from the previous minutes were discussed as to follow up on any outstanding issues.

No 3. Pool Boats

Stranraer Water Centre boats have now been returned as they weren't suitable for the pool. The boats Malky had were also not suitable for the pool.

No 4. Work Party

Mel will organise a work party for Swanston

No 8. St Abbs Fundraising

David will work at getting a date, publicity will be good.

No 9. WISE Scheme

Mel will pursue as did e-mail but didn't get reply

No 12. Beach Cleaning

Elaine will send e-mail

No 13 AOB

Pool rebooked

2. Allocation of Committee Roles/ Conflict of Interest

Roles were allocated as follows:

David Simpson (Chair)

Louisa Newby (Treasurer)

Elaine Martin (Secretary)

Neil Black (Safety Officer)

Melita Luxton (Social Secretary)

Clare Eadie (Membership Secretary)

Gerry Mulligan (Trips Coordinator)

Ian Patterson (Training Coordinator)

Roddy McDowell (Training Assistant/ liaison for North Queensferry)

Roddy may take over trips when Gerry goes on a trip later in the year or the committee may try to co-opt a member to the committee for this role

Elaine has asked the committee for conflict/ no conflict-of-interest e-mails. Some members of the committee still need to send Elaine a reply.

Action: David and Ian to e-mail Elaine with conflict/ no conflict-of-interest information.

3. AGM Date/ Frequency of Committee Meetings

It was decided that a Thursday night in March 2024 would be best for the AGM, either 14th, 21st or 28th. Elaine will contact Lindsay to see when The Grange Club is free.

Committee meetings will be held every six weeks.

Action: Elaine to contact Lindsay

4. Identify Current Issues

A new member replied to an e-mail which seemed to go to “all” rather than the individual who wrote the e-mail. Neil will raise the issue with Chris Morgan.

The website could do with being “cleaned up”. The committee will have a look at the website and discuss at the next meeting.

Action: Neil to contact Chris Morgan

Committee to look at website

5. Harassment Issue

LSKC has no formal complaints procedure, and it isn't obvious how a member raises concerns at LSKC. The SCA has a code of conduct which LSKC follows as an affiliated club. David will mention code of conduct in his next monthly newsletter.

The committee discussed the procedure after a member contravened the code of conduct. However, the member resigned from the club before any further action needed to be taken. David will write to the individual informing him of other members concerns about his conduct and to accept his resignation.

It was discussed what could be done if a member was not satisfied with the outcome from the committee after a harassment issue. One option could be to form a group of three or so members out with the committee to review the process in order to demonstrate due process.

Action: David to e-mail the individual concerned

6. North Queensferry

The third container is fitted out and the keys are still with Graham. The container isn't publicised yet. Rod doesn't want to keep going out to North Queensferry. It was discussed whether electricity was needed at NQ. Roddy will ask Lucy how much it would cost, and Graham will discuss with an electrician he uses. This would involve a light and power socket in each container. After information and costings, the committee will decide on whether to proceed with electricity or not.

Action: Roddy to get in touch with Lucy

7. Training

There was a meeting of coaches in February and a small coaching/training sub-group has been set up. The club will run SKA, CSKA, SKL and Ian has five people for SKL. There is thought about running a discipline specific training weekend for coaches.

8. Assets

Some of the rental boats are quite old and there has been discussion whether the club should get rid of these boats. Rather than that it was decided that the boats need inspected and one solution is to put airbags in a boat where it is deemed necessary. David will mention to members in the newsletter about reporting problems with boats.

The trailer needs a new wheel as the spare is on at the moment. A winch was discussed previously for which consent to attach to the back of the container was given.

Gerry suggested the position of quartermaster at the last meeting. This will require keeping an up-to-date list of all equipment and where it is kept. Mel is happy to take on the task.

Rod can look after Swanston and Roddy help David with North Queensferry and each will need a proper inventory.

9. Activities in Last Month

There have been club trips, pathway paddles, A paddles and rough water sessions. It would be good to encourage members to organise peer paddles.

10. Calendar

The committee discussed which paddles are covered by SCA insurance i.e., Pathway, A Paddles etc. It would be good to ensure led paddles are recorded on website to differentiate from peer paddles.

11. Safety

There are first aid kits and two radios in a box with key safe in Clare's garage port. This is for leader's use and David will mention in the monthly chat. Neil will hold the codes.

Neil mentioned that the Safe Trx app worked well when he led a trip around Raasay and Rona. It is necessary to register, and it has a facility where a 999 call can locate the phone immediately.

12. Social

Annual picnic will be the first Sunday in July or August depending on the tides.

Action: Mel will decide on a date for the annual picnic.

13. Photo Competition

Mel is happy to coordinate, and the committee will vote on the photo of the month.

14. Aberdour

Rob sent an e-mail about the bottom car park at Aberdour being closed by Fife Council. David will send an e-mail on behalf of LSKC asking about access for kayakers.

Action: David to send email to Fife Council

15. AOB

David will send an e-mail about invasive species week.

Russell had asked about coach the coaches rolling course 6 people for half a day. Ian will e-mail Russell about it.

Action: Ian to e-mail Russell

David to send email about Invasive Species week

The meeting concluded at 9.20pm

Elaine Martin

LSKC Secretary