

LSKC Committee Meeting

14th November 2023 7.30pm

182/5 Slateford Road

AGENDA

Present: Davis Simpson (Chair), Elaine Martin (Secretary), Clare Eadie, Roddie MacDowell, Ian Patterson, Melita Luxton

Apologies: Neil Black, Louisa Newby

1.Presentation of Information regarding Female Participation – Michelle Heron

Michelle was tasked with data and findings for female inclusion in the club. Her findings can be read in the in a separate document posted in resources. LSKC already carry out most of the actions, but it was thought that beach briefings should include a reminder to bag and bin and paddle leaders should be reminded to give women adequate time to pee. A women's only SKA would be looked at and discussed for approval at a future meeting.

2.Approval of Minutes from 2nd Oct 2023

Everyone approved the minutes of the last meeting.

3.Matters Arising DS

Summary of Comment from Expenses Policy Papers

The one thing that arose from the expenses policy papers is the rate at which mileage expenses should be set. The committee will vote for whether the claim should be 45p per mile. For pool sessions there will be one payment for everyone in that block. Mel has a collation of comments for the committee to look at.

Date for Coaches Forum

The date for the coach's forum is the 14th of December at The Grange Club.

Website – report back from responses and discussions with I Fennell and D Cuthill

Mel has had meetings with Chris and Richard as well as discussions with Ivor Fenell and David Cuthill. How we, as a club, communicate is a big issue. The committee decided that, rather than create a new website, it would be better to rejig the existing one. However, we would like Ivor to give us an idea of the cost of a new website and to see David's website idea as it could be used as a link from the main website for photographs and a blog. Mel will ask David C to send a link.

Action: Mel to ask David C to send the committee a link to his website

Flare Disposal/ Winter Light Event/ Talks

Mel is organising the Winter Lights Festival on 16th December 6-9pm and wishes to hire a gas boiler for hot water. The hire cost is around £40. The committee are happy with this. Children can attend with their family but cannot paddle.

David still to arrange a date for the ceilidh. The next talk will be on the 30th of November. David is unable to attend. Mel will host.

There will be a £300 fee for the NW Passage Talk and the rest will go to charity. There will be a cost for the venue and refreshments so the ticket cost will be £12 done through Eventbrite. Mel will arrange volunteers for the refreshments/ front of house and will ask people attending to bring their own cup. The committee are happy with this.

Action: Mel to organise volunteers for NW Passage talk.

4.Standing Items

Safety- DS Report on Peer Paddle Position

David gave the committee a sheet about club paddling parameters. This is for information only at the moment but may be discussed in due course.

Training

Everyone passed the recent SKA. The CSKA is ongoing along with the SKL. The second part of the CNTP is about to be held and Jeff Allen is running two Incident Management Courses. Two Outdoor First Aid Courses and a Kayak Repair Course are being arranged. Port Edgar can provide a club rate for a VHF Radio Course at Port Edgar.

Adrian ran a rolling workshop. Ian bought two new helmets to replace the broken ones and has secured the long-term loan of a Delphin for pool use.

Training Subgroup

The Coaching and Training Subgroup are appointing roles and responsibilities, so they know who is going to deal with what. The committee is happy with this.

Calander Trip Planning Meeting Jan 18th

There is a trip planning meeting arranged for the 18th of January at the Grange Club.

Finance – Bank Mandate EM

The committee approved the following changes to the mandate for the club RBS bank account 20889287 sort code 83-06-08 as follows: Add Louisa Newby remove Chris Morgan; Add David Simpson remove Alan Fraser. David Simpson is not on the system at the moment so will have to be added.

Action: Louisa to ask Chris to add Louisa and remove himself

Quartermaster – decision on mid-week boat hire rates

It was decided the midweek evening boat hire rate will be £5 and there will be a nominal fee of £5 for Greenland paddle hire.

Membership – reconciliation of SCA/LSKC

decision on whether to use Just Go Membership

Clare, with the help of Elaine, added 165 members to the SCA Just Go site. There are still 53 members in process.

Portobello and Fife Clubs use Just Go and the cost is £200 per annum. The question is will Just Go do everything that the club requires or will Webcollect be better. This shouldn't be decided by cost but by what is more transferrable. It will also be easier to make the start of the year on the 1st of February. Clare will look further at Webcollect and Just Go.

Action: Clare to look at Just Go and Webcollect

5.AOB

It was decided to have another meeting before Christmas. Everyone present can make the 5th of December. Another date of the 6th of December was suggested if Neil and Louisa can't make the 5th. Elaine will e-mail committee members to see if the 5th is suitable.

Action: Elaine to e-mail committee members to see if 5th December is suitable for the next meeting

The meeting concluded at 9.50pm.

Elaine Martin

LSKC Secretary