

COMMITTEE MEETING MINUTES 20th July 2023

12 DALKEITH STREET, JOPPA EH15 2HR

Present: David Simpson (Chair), Elaine Martin (Secretary), Louisa Newby (Treasurer), Neil Black, Melita Luxton, Roddy McDowell, Ian Patterson, Ivor Fennell

Apologies: Gerry Mulligan, Clare Eadie

1.Approval of 14th June minutes

Ian asked if item 7 Paragraph 1, "Ian is struggling to arrange first aid courses", could be changed as he can still find First Aid Providers and isn't having any difficulty in finding them.

Lori Nish asked that Item 7 Paragraph 2 "LSKC is a recreational club not a training club and it is important that coaching doesn't become the main focus of the club" be changed as it is not in line with the club constitution. It was suggested that it be rephrased as, "training is a means to an end not an end in itself."

2. Continuation of discussion under item 8 from previous minutes - members charging each other for activities. NB

There was further discussion about whether expenses/ a fee should be charged by coaches. An overall agreement was not reached, and it was decided to discuss this further at the next meeting set for the 2nd of August. The discussion will be the main item for the evening.

3. Training- IP

There is no permanent secretary on the training subcommittee and the secretary position will be rotated at each meeting. Russell Henderson sent an e-mail this evening about a Greenland Rolling Workshop and an Incident management Course. A paddle development table has been created and an overview of skills pathways is being created. A platform needs to be organised for club training. The next meeting of the training subcommittee is on 25th July.

4- N Queensferry occupation and future management DS

Michael Wilkinson will manage the containers at North Queensferry. David will have to pass on keys so that he can manage storage.

5. Quartermaster- (standing item update on inventory, storage / location, gaps in provision & looking ahead to replacement / addition to stock. ML

Mel asked if, as quartermaster, she could spend around £3500 as many items need replaced or smaller sizes are needed. These include BAs, spraydecks, paddles, whistles, pumps, and another boat.

There are enough funds in the bank account to do this. Mel is planning to buy decathlon paddles and put a whistle on every buoyancy aid. It was decided that helmets were not required as most members hiring would be at beginner level. Mel asked about the yellow tempest and suggested Rod could strip it for parts.

NQ is housing all the same type of boats for rental. Mel will sort out the boats so that there is more variety at NQ.

The fleet of boats is aging and there is a need to think about replacing boats. This is something for discussion at the next committee meeting. It might also be worth enquiring as to what centres are selling boats. Roddy will enquire at P+H.

The inventory list is now up to date The paint is coming off the ceiling in container 2 at NQ. The plan is to get a working party together and link it up with NQT.

Action: Roddy to contact P+H

Mel to sort out boats NQ

Mel to buy other items for club

6. Website ML

Mel had a meeting with Chris and Richard and LSKC is not making full use of the website. There are plug ins that can be used for membership so that everything can be done on the website. There can be a section for FAQ so that queries can be answered and the more people that use the website the further up the ratings LSKC go on google. It would also be good to have more training information on the website.

All content needs to be upgraded and rejigged and we have to decide what we need on the web. We need a framework on the computer, and this can be discussed at a subsequent meeting.

Action: Committee members to look at website for discussion at subsequent committee meeting

7. Safety NB

The video footage of the incident in the Forth where a member was capsized by a pilot boat was reviewed. Calum McNicol, the safety officer for the SCA, felt that an approach should be made to Forth Ports about the speed of approach of Pilot Boats to Granton Harbour. The

incident was caused by the pilot boat being unable to see the member due to the position of the low sun. The club don't need to pursue this further.

It is important that a breakdown of every incident is carried out so that individuals can learn. This can always be done anonymously.

8. Calendar

Welcome to Ivor Fennell as successor to Gerry Mulligan. Nothing else required under this item.

9. RBS Bank Account - RBS need a copy of the committee minute authorising changes EM/LN

The committee approved the following changes to the mandate for the club RBS bank account 20889287 sort code 83-06-08 as follows:

Add Louis Newby remove David Grieve
Add David Simpson remove Alan Fraser
Add Elaine Martin remove Graham Bailey

Action: Louisa to change Bank mandate

10 – AOB

Mel asked about trailer loan for the club trip along the Caledonian Canal. The committee agreed.

It was asked that a policy be formed that all expenses are claimed within six weeks.

Roddy was offended by an e-mail sent by a member. David will e-mail the member.

The next meeting will be held on Wednesday 2nd August at the classroom in NQ

Action: David to send e-mail to member

The meeting concluded at 10.10pm

Elaine Martin
LSKC Secretary