

Minutes 2024 LSKC AGM

7.30pm Thursday 28th March

The Grange Club

1. Minutes of Last Meeting DS

Apologies: Ian Patterson, Louisa Newby, Mike Buckley, Anne Landsburgh, Cathie MacDonald, Martin Downing, Jane McLaren, Graeme Seggie, David Golightly, Mark Anderson, Fiona McLay, Catherine Idle, Lynn McGeorge, John Donald, Lindsay Donald, Graham Bailey, Cherry Kelsey, Nigel Hewlitt, Paul Archer, Andy Longmate, Tim Gibson, M A Harper, James Boyle, Helen Stevenson, John Stevenson, Andy MacColl, Kirsty Loudon, Sheila Wilson

The last minutes were agreed.

Proposer: David Towsey

Seconder: Ivor Fennell

2. Matters Arising DS

There were no matters arising.

3. Adoption of the 2024 Constitution

The chair discussed the adoption of the 2024 Constitution as Lothian Sea Kayaking Club needs to be brought in line with Paddling Scotland guidelines. Four proposed policies: The Constitution, Complaints Policy, Expenses Policy, Health and Safety Guidelines/Operating Procedures were e-mailed to all members in advance of the AGM and there were 59 responses. The chair raised a motion to adopt all four policies and there was a majority vote, therefore the 2024 Constitution along with the other policies are adopted.

Rod Dalitz abstained as he felt that there were typos and minor corrections that need to be carried out before the policies become official. The chair advised that the policies would be reformatted at the next committee meeting.

4. Reports

1.Chair- DS

The year began with a paddle in memory of Brian Tyndall and there have been lots of paddles since then. Coaching has grown due to the sustained commitment of members and there have been many peer paddles. Rod does a fantastic job keeping the fleet of boats working, Roddy goes the monthly meetings at North Queensferry and lots of effort goes into keeping the pool sessions going.

2. Membership-CE

There are 373 members and 69 expired members. So far in 2024 there have been 25 new members. The majority of members are aged between 40 and 69 years old and there are more males than females.

3. Equipment-ML

The quartermaster is Mel, and she has spent a bit more than £3500 upgrading equipment, The buoyancy aids have been upgraded and are colour coded: red is large; blue is medium and green is small. The paddles have been replaced with decathlon paddles and two split carbon-fibre Greenland paddles have been added. There are new spray decks coming. The fleet of boats have also been added to and £750 has been spent on wheels and lights for the trailer.

4.Accounts-ML

Detailed Income and Expenditure	Year to 31 Dec 2023			Year to 31 Dec 2022		
	Income £	Costs £	Surplus £	Income £	Costs £	Surplus £
<i>Membership Fee Income</i>	4,687			3,850		
<i>SCA Affiliation cost</i>		405			385	
<i>N.Queensferry Access</i>		149			294	
Membership	4,687	554	4,133	3,850	679	3,171
<i>Kayak Hire Income</i>	3,280	-		1,948	-	
<i>Boat Purchases & Sales</i>		2,103			2,302	
<i>Kit & Paddle Purchases & Sales</i>		3,817		137	247	
<i>Hire kayak repairs</i>		576			179	
<i>Hire kayak container rental</i>		1,707			1,064	
<i>Other</i>						
Kit and Kayak Hire	3,280	8,203	11,483	2,085	3,792	-1,707
<i>Ratagan</i>				3,485	3,485	
<i>Zoom</i>						
<i>Club Events</i>		55		7	385	
Social		55	-55	3,492	3,870	-378
<i>Container Rental Income</i>	5,383			4,909		
<i>Container Hire charges & Maintenance</i>		4,232			4,309	
Containers	5,383	4,232	1,151	4,909	4,309	600
<i>Paypal Fees</i>		712			598	
<i>Insurance Costs</i>					339	
<i>Bankline Charge</i>		26			34	
<i>RNLI Dontaion</i>						
Misc Costs	0	738	-738	0	971	-971
<i>Web & eMail Hosting</i>		118			103	
Website Costs	0	118	-118	0	103	-103

<i>Pool Income</i>		3,370			3,150		
<i>Pool Session Costs</i>		3,087			2,641		
Pool		3,370	3,087	283	3,150	2,641	509
<i>Coastal Nav & Tidal Planning</i>		875	945	-70	625	625	0
<i>First Aid- External</i>		1,320	1,428	-108	2,244	2,240	4
<i>CWPS & eLearning</i>						15	-15
<i>FRST</i>							
<i>SKA</i>		675	675	0	1,040	1,040	0
<i>CSKA</i>		1,422	1,680	-258	1,152	1,152	0
<i>SKL</i>					170	170	0
<i>Cuan & Arasaig - External</i>					2,760	2,760	0
<i>Followership - External</i>					700	700	0
<i>Sea Kayak Repair - External</i>					1,495	1,242	253
<i>Grants to members</i>						590	-590
Training		4,292	4,728	-436	10,186	10,533	-347
Totals		21,012	21,714	-702	27,672	26,898	774

Richard asked why the income in 2023 was less than 2022. Louisa wasn't present to answer the question, but David did state that the accounts can fluctuate. Nick asked how much the club has spent on developing coaches and leaders. David answered that it was not much, but the club is led on what people ask for. David explained that people are standing down from the coaching and training sub-committee and it would be good to get others to stand so they can have input on coaching and training.

5 Coaching and Training Report-IP/RM

The coaching and training committee 2023-2024 consisted of Neil Hamlet, Russell Henderson, Michelle Herron, Julie King, Richard Leeson, Ian Patterson, Roddy MacDowell and Jim Tait. Courses and training included Coastal navigation and Tidal Planning, Outdoor First Aid, Sea Kayak Award, Coastal Sea Kayak Award and pool sessions. The challenge is having enough capacity to meet demand. Ian has contributed hugely to Coaching and Training and Roddy thanks Ian for everything that he has done.

6.Safety-NB

Neil stated that, "Everyone involved in paddle sport, as a National Governing Body, coach or leader, paddler, club official, centre manager/provider or event organiser, is expected to ensure their actions or lack of action do not compromise the safety of themselves or others."

Neil encouraged everyone to read Paddle Safety as we all have a Duty of Care to others. Also, the recording of decisions is seen as good practice and the reporting of incidents to British Canoeing is a way of sharing experience that can be used to inform future practice. Further information can be found at Paddle Safer 23 at the Paddle Scotland Website.

7. Trip Report-IF

There are a reasonable number of trips on the calendar but need more multi day trips. WhatsApp is good but members have no way of knowing it exists. Ivor will get leaders to put an e-mail out then put

the trip on the calendar to make it fairer for members. It would be good to keep the coordinator informed that WhatsApp group exists.

5. Election of Committee-Alan Fraser

The committee resigned.

Alan asked for nominations

David Simpson as Chair

Nominated by David Grieve and seconded by David Towsey

Neil Black

Nominated by Paul Archer and seconded by Rod Dalitz

Roddy MacDowell

Nominated by Graeme Tough and seconded by Jim Tait

Louisa Newby

Nominated by Simon Harbisher and seconded by Jim Tait

Morva McKenzie

Nominated by Janet McWhinnie and seconded by Graeme Tough

Antje Nish

Nominated by Alison Callum and seconded by Catherine MacDonald

Mark Hamilton

Nominated by John Stevenson and seconded by Julie Bills

The above named are duly appointed as committee members.

David thanked Elaine Martin, Clare Eadie, Melita Luxton, and Ian Patterson for their help on the committee as they are not re-standing and Alan Fraser for his help.

The meeting concluded at 9.15pm

Elaine Martin

LSKC Secretary

